

CRAIG A. NEWBY
First Assistant Attorney General

AARON D. FORD
Attorney General

LESLIE NINO PIRO
General Counsel

CHRISTINE JONES BRADY
Assistant Attorney General



HEIDI PARRY STERN
Solicitor General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

DEPUTY ATTORNEY GENERAL, TAXATION DIVISION

Gross Salary: Up to \$135,201 Employee/Employer Paid or \$114,213 Employer Paid (DOE)

Duty Station: Las Vegas, Carson City or Reno with some travel.

Position Status: Exempt (FLSA); unclassified position entitled to standard state benefits; serves at the will of the Attorney General. Employment contingent upon successful background check.

Position Summary: This position will primarily represent the Department of Taxation and the Division of Insurance, which includes handling administrative trials and appeals, petitions for judicial review, appeals to the Nevada Appellate Courts, bankruptcy matters and some litigation as well as drafting advisory opinions and regulations and providing daily advice. This position will also represent other clients of the Tax Division. Travel to and from client locations and courts is required, some overnight and out-of-state travel is possible.

Minimum Education And Background: Graduation from accredited law school and licensed in Nevada. Must possess valid state driver's license at time of appointment.

Preferred Experience: Experience with preparing witnesses, handling evidentiary matters and completing administrative trials and appeals is preferred. The ideal candidate should be able to prepare and present administrative cases to an Administrative Law Judge, handle the administrative appeals and Chapter 233B petitions for judicial review, have litigation experience, efficiently and effectively maintain their own workload and prioritize tasks as needed. Additionally, candidates should have good public speaking skills and the ability to effectively communicate with varied audiences. Experience with Ch. 233B of the NRS is a plus.

Skills Required: Must possess strong written and verbal communication and be able to plan, prioritize, and execute timelines without supervision. Must exhibit professionalism, organization, self-motivation, punctuality, and leadership skills. Must be able to effectively research and write and present arguments.

Physical Demands: Mobility to work in a typical office setting, use standard office equipment, and travel. Ability to read printed materials and computer screen; to hear and communicate both in person and virtually and over the telephone and to speak in clear and understandable

manner. Reasonable accommodation available for some physical demands for otherwise qualified individuals upon request.

Additional Benefits of the Position Include:

- Substantial professional autonomy once trained;
- Membership on an experienced and dedicated public service team;
- Compressed work schedule options, subject to operational needs;
- Annual bar dues reimbursement after the first year of employment;
- Eligibility for limited practice certification for up to two years under SCR 49.1 for qualifying attorneys admitted and in good standing in another U.S. jurisdiction; and
- Eligibility for Public Service Loan Forgiveness.

This announcement lists the major duties and requirements of the job and is not all-inclusive. A successful applicant is expected to develop job-specific skills and perform additional job-related duties as assigned.

Send cover letter, resume, references, and a writing sample to Chief David Pope at dpope@ag.nv.gov.